

## **REGISTRATION PROCEDURES**

To aid you in making application for your son or daughter to Hope Christian School, the following guidelines are presented:

- § APPLICATION - Fill out completely and return the application to the school office. Application fee may be paid at this time.
- § REFERENCES (*Kindergarten excluded*) - Upon receipt of your application, we will provide you with Reference Forms and instructions:
- § INTERVIEW - After you have submitted your application, please arrange for a family interview through the school office by calling (717) 633-1479. The purpose of this meeting is to acquaint the student and parents with the philosophy, codes, and procedures of HCS and to introduce the student to the administrator. A letter will be sent confirming your appointment and listing items you need to bring to the interview. *Before the interview, please send a copy of your child=s most recent report card and any recent standardized test results.*
- § ACCEPTANCE - New applicants will be accepted on the basis of a complete review of academic information, the personal interview, the reference forms, and readiness results for Kindergarten or entrance tests for upper grades. The applicant will be informed of his acceptance through a letter from the Administrator.
- § ENTRANCE REQUIREMENTS -
- a. A School / Parent Agreement must be signed by both parents.
  - b. Proof of immunizations must be provided prior to entrance into the classroom.
  - c. Application fee (\$105 per applicant) is due upon acceptance; no place can be held until the application fee is paid.

Please call our office with questions or for any additional information. We look forward to being of service to you.

### NON-DISCRIMINATORY POLICY

Hope Christian School of Hanover admits students of any race, color and national or ethnic origin and entitles them to all rights and privileges, programs, and activities generally made available to the students at the school.